

January 21, 2026

ATTN: Dirs. of Relevant Institutions

Job Announcement (Request)

Tohoku University Admission Center's
TAKIZAWA Hirotsugu

Greetings

I hope you are all having a pleasant and productive year.

As one of Japan's designated Universities of International Research Excellence, Tohoku University is pursuing university-wide efforts to reform our student selection process and promote diversity in student enrollment. To this end, the Admission Center's Admissions Design and Evaluation Division is recruiting for an instructor as described below.

I apologize for asking at this busy time of year, but I request that you kindly pass this information on to the relevant people at your institution.

Best regards

Open Recruitment No.: ARC2025-5

1. Post: Tohoku University Admission Center's Admissions Design and Evaluation Division.
Workplace: Miyagi Prefecture, Sendai City, Aoba-ku, Kawauchi 28
2. Openings: 1
3. Position: Professor
4. Field of Specialization: We are seeking candidates who have performed research and implementation related to university student selection (including publicity) in Japan and abroad. Desired fields of specialization are educational sociology, educational psychology/measurement, comparative education, educational engineering/information sciences, or related fields. In particular, we prefer candidates with substantial knowledge and understanding of international study abroad trends, Foreign Credential Evaluation (FCE), overseas university student admissions systems, comparison of academic ability internationally, and student evaluation using ICT (CBT, AI, etc.).
5. Duties: Appointees will work with other staff to perform the following tasks.
 - (1) Propose/promote admission reforms based on the Universities of International Research Excellence system improvement plan
 - (2) Research, development, and implementation of a comprehensive screening system with high international applicability (FCE development, AI usage, CBT, online interviews etc.)
 - (3) Planning, design, and evaluation (data analysis, follow-up surveys) of the screening system for undergraduate, including the Gateway College (est. 2027), and graduate schools
 - (4) Support (consulting, FD/SD implementation etc.) related to student selection for all departments
 - (5) Promotion of coordination/cooperation with domestic and international high schools, universities, and institutions (National Center for University Entrance Examinations etc.)/organizations (Japan Association of National Universities etc.).
 - (6) Coordination with/supervision of the Integrated Admission Organization, involvement in other general tasks
6. Qualifications
 - (1) Academic: Candidates must have a Doctoral degree.
 - (2) Education Experience: Candidates with experience in university or graduate school student advising are preferred.
 - (3) Research: The candidate should have a track record of research in university student

selection in Japan and abroad, primarily in the areas of systems research (including international comparison), academic ability measurement/evaluation, ICT (CBT, AI etc.) development/utilization, international student admissions (including FCE), student recruitment and publicity, or related areas. We also welcome candidates with practical experience in university admissions, international student admissions, IR (Institutional Research), commercial research/development experience in academic evaluation methods (testing etc.), and knowledge and understanding of overseas university student selection systems and/or comparison of academic ability internationally.

- (4) Other: Candidates should have English communication proficiency sufficient for conducting international coordination/cooperation. In promoting admissions reform at Tohoku University, candidates must be able to flexibly structure/improve our systems from an international perspective without adhering to traditional student selection systems.

7. Term Limitation: None

8. Est. Start Date: April 1, 2027

9. Salary: Determined by Tohoku University's regulations for employees.

URL: https://www1.g-reiki.net/tohoku.ac/reiki_honbun/u101RG00000423.html

10. Application Materials (in Japanese or English):

- (1) Curriculum Vitae (education history, employment history, photo) (use official form)
*Please download the form from the URL below.
https://c.bureau.tohoku.ac.jp/jinji-top/external/resume_cv/
- (2) Educational/research achievements: categorize research by books, articles, presentations at academic conferences, and other; indicate whether items were peer-reviewed. Any format.
- (3) Three major written works (copies accepted) with summaries of each in Japanese (approx. 300 characters) or English (approx. 150 words)
- (4) Work experience (research/development in admissions, international student admissions, IR, commercial academic evaluation methods, etc.) summary (please describe specific duties, roles, achievements etc.). Any format.
- (5) Summary of activities related to university student selection in Japanese (approx. 2000 characters) or English (approx. 1000 words). Any format.
- (6) Your thoughts on issues and prospects related to student selection at Tohoku University, in Japanese (approx. 2000 characters) or English (approx. 1000 words), any format.
- (7) Name, affiliation, and contact information for two people we can ask for references.

11. Application Deadline: June 30, (Thu.), 2026 (late applications not accepted)

12. Screening method: review of submitted documents and interview (travel expenses for the interview must be borne by the candidate; interviews may be held online depending on the situation)

13. Inquiries:

- (1) Inquiries about open recruitment
Tohoku University Admissions Center
Admissions Design and Evaluation Division (Prof.) MIYAMOTO Tomohiro
Email: tomohiro.miyamoto.b2@tohoku.ac.jp (Replace (at) with @)
- (2) Document submission
980-8576 Sendai-shi, Aoba-ku, Kawauchi 28 Tohoku University, Education and Student Support Department, Admission Division
Admission Planning Director ÔTOMO Toshiya
Phone: 022-795-4804
Email: arc2025-5@grp.tohoku.ac.jp (Replace (at) with @)
- (3) Related URLs
Tohoku University Integrated Admission Organization: <https://www.tnc.tohoku.ac.jp/>
Universities of International Research Excellence website:

https://www.tohoku.ac.jp/research_excellence/index.html
Tohoku University Gateway College: <https://tu-gwc.tohoku.ac.jp/>

14. Submission Instructions: Submissions are accepted by email.
Send the necessary materials to the email address above (arc2025-5(at)grp.tohoku.ac.jp). Files should be in password-protected PDF format. Inform us of the password in a separate email message. Please enter "ARC Open Recruitment No.: ARC2025-5" as the message's Subject. Confirm that you received a notification of receipt of the materials after submitting them. If you do not receive the notification within two business days of your submission (excluding weekends, national holidays, or other non-business days), please inquire by telephone to confirm that your materials were received.
15. Other:
 - Tohoku University is committed to promoting equality and actively encourages applications by people from diverse backgrounds.
 - Based on Article 8 of Japan's Act on Securing, Etc. of Equal Opportunity and Treatment between Men and Women in Employment, if multiple candidates are determined, through impartial assessment, to possess equal abilities required for a position, women will be preferentially hired as part of our efforts to improve the ratio of women instructors at the university.
 - Tohoku University offers some of the best daycare services in Japan, with all employees having access to the Kawauchi Keyaki Nursery (limit: 22), Aobayama Midori Nursery (limit: 116), and for those in the Seiryō area, the Hoshinoko Nursery (limit: 120). Employees can also use the Tohoku University Hospital care center for children recovering from light injuries/illness.
 - For further details on equal support efforts, promotion of research support, and inclusive participation, see the URL below.
Tohoku University Center for Diversity Equity & Inclusion Initiative (DEI) website:
<https://dei.tohoku.ac.jp/>

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